

POLICY AND RESOURCES CABINET COMMITTEE - WORK PROGRAMME 2023

24 May 2023 – 10 am (moved from 11 May) – agenda setting 30 March at 3.00 pm (online)		
<ul style="list-style-type: none"> • Property Accommodation Strategy - Strategic Headquarters 	Rebecca Spore James Sanderson Karen Frearson Simon Dodd	<i>decision report</i> <i>Moved from March</i>
<ul style="list-style-type: none"> • Performance Dashboard for the Chief Executive's Department and Deputy Chief Executive's Department 	David Whittle Rachel Kennard	<i>Regular item – agreed at 19 Jan agenda setting to maintain pattern of alternate meetings</i>
<ul style="list-style-type: none"> • Facilities Management update (bi-annual) 	Rebecca Spore	<i>Regular item</i> <i>Moved from March</i>
<ul style="list-style-type: none"> • Kent Partnerships Update - Kent Estates Partnership (KEP) and Kent Connects 	Rebecca Spore Phil Murphy Julie Johnson	
<ul style="list-style-type: none"> • Disposal of Phase II Youth Centre Site, Station Road, New Romney 	Rebecca Spore Karen Frearson Simon Dodd	<i>Key Decision</i> <i>Moved from March</i>
<ul style="list-style-type: none"> • Kent Public Service Network (KPSN) 	Lisa Gannon Stuart Cockett	<i>Regular item</i> <i>Moved from March as procurement process has taken longer than expected</i>
<ul style="list-style-type: none"> • Renewal of Microsoft Enterprise Agreement 	Lisa Gannon	<i>Key decision</i>
<ul style="list-style-type: none"> • Enterprise Business Capability MAY OR JULY? TBC 	Lisa Gannon	
<ul style="list-style-type: none"> • Disposal of Former Rosemary Centre, High Road, Dartford, DA2 7DP 	Rebecca Spore Karen Frearson Hugh D'Alton	<i>Key Decision</i> <i>Moved from March</i>
<ul style="list-style-type: none"> • Commissioning of legal services, incl full costings 	Ben Watts	<i>requested at 23 November mtg</i> <i>Moved from March</i>

• Work Programme 2023		
4 July 2023 – 2 pm – agenda setting 18 May at 3.00 pm (online)		
• Contract Management Review Group update	Clare Maynard Chris Wimhurst	<i>Regular item</i>
• Regular Medium Term Financial Plan (MTFP) update	Zena Cooke Dave Shipton	<i>Regular item – every other meeting (not in March as too soon after budget setting)</i>
• Enterprise Business Capability MAY OR JULY? TBC	Lisa Gannon	
• Work Programme 2023		

MARCH 2024 – date not yet set		
• Update on Asset Management Plan	Karen Frearson Mark Cheverton	<i>Moved to 2024 due to new Facilities Management arrangements. (frequency thereafter to be confirmed)</i>

PATTERN OF REGULAR ITEMS

JANUARY	Annual	Draft Revenue and Capital Budget and Medium-Term Financial Plan	Zena Cooke Dave Shipton
	Annual	Implementation of the Armed Forces Covenant in Kent	Tim Woolmer
	Every other meeting	Performance Dashboard for the Chief Executive's Department and Deputy Chief Executive's Department	David Whittle Rachel Kennard
MARCH	Annual	Risk Management (Including RAG ratings)	David Whittle Mark Scrivener
	Annual	Cyber Security	Lisa Gannon

Last updated 1 March 2023

	Six-monthly	Contract Management Review Group update	Clare Maynard Chris Wimhurst
	Every other meeting	Regular Medium Term Financial Plan (MTFP) update	Zena Cooke Dave Shipton
MAY	Annual	Kent Partnerships Update - Kent Estates Partnership (KEP) and Kent Connects	Rebecca Spore Phil Murphy Julie Johnson
	Six-monthly	Facilities Management update	Rebecca Spore
	Every other meeting	Performance Dashboard for the Chief Executive's Department and Deputy Chief Executive's Department	David Whittle Rachel Kennard
JULY	Every other meeting	Regular Medium Term Financial Plan (MTFP) update	Zena Cooke Dave Shipton
SEPTEMBER	Six-monthly	Contract Management Review Group update	Clare Maynard Chris Wimhurst
	Every other meeting	Performance Dashboard for the Chief Executive's Department and Deputy Chief Executive's Department	David Whittle Rachel Kennard
NOVEMBER/ DECEMBER	Annual	Annual Equality and Diversity Report (in 2022 moved to January)	David Whittle
	Six-monthly	Facilities Management update	Rebecca Spore
	Every other meeting	Regular Medium Term Financial Plan (MTFP) update	Zena Cooke Dave Shipton